



**MAX Transportation Authority Board Meeting Agenda
Tuesday, May 27, 2008
3:30 PM
Padnos Transportation Center/
MAX Administrative Offices Board Room
171 Lincoln Ave., Ste. 20
Holland, MI 49423**

- 1. Approval of the Board Minutes: April 22, 2008 - Action**
- 2. Opportunity for Public Comment**
- 3. Marketing Committee:**
- 4. Executive Committee:**
 - a) Ridership Report –April, 2008– For Review Only**
 - b) Financial Report –April, 2008– For Review Only**
 - c) Expenditure Reports – April, 2008 – For Review Only**
 - d) Mission/Vision for MAX (to be sent via e-mail)**
- 5. Michigan Transit Pool – Information – presentation at meeting.**
- 6. Election of Chair**
- 7. Other Business:**
 - a) MiDEAL**
- 8. Adjournment**

If you cannot attend the meeting, please contact Kathie VandenBand at (616) 928-2476.

**Next meeting is June 24, 3:30 pm at the
MAX Administrative Office Board Room**



**Macatawa Area Express Transportation
Authority Meeting Minutes
Tuesday, May 27, 2008**

The Macatawa Area Express Transportation Authority met at 3:30 pm at the Padnos Transportation Center Board Room.

Members Present: Chair Nancy Burkitt, Secretary/Treasurer Bob VandeVusse, Board Members Joe Baumann, Doug Bazuin and Steve Bulthuis

Members Absent: Polly Diehl, Russ TeSlaa and Al Dannenburg

Staff Present: Linda LeFebre, Tim Vagle

Others Present: Dean Peterson, MDOT, Katie Driesenga, MV General Manager, Genevieve Risner, Disability Network/Lakeshore and Andrea Goodell, The Holland Sentinel

08.05.1 **Minutes Approved:**
A motion was made by Bazuin and supported by VandeVusse to approve the April 22, 2008 Board meeting minutes as written. Motion carried unanimously.

08.05.2 **Opportunity for Public Comment:**
There was no public comment.

08.05.3 **Marketing Committee:**
There was no report from the Marketing Committee.

08.05.4 **Executive Committee:**

08.05.4a Ridership Report, April, 2008
LeFebre reported that ridership continues to increase on the fixed route and decrease on demand response. Sixty-four percent of passengers rode on the fixed route and 36% rode on demand response.

08.05.4b Financial Report, April, 2008
There was no Discussion

08.05.4c Expenditure Report, April, 2008
There was no Discussion

08.05.4d Mission/Vision for MAX
LeFebre reported that the Board met for two Saturdays along with key stakeholders to define the mission and vision for MAX. The proposed mission statement is: To create a sustainable transportation system to be used by all residents of the Macatawa area with linkages to other transit systems. The proposed vision statement is: Enhanced mobility and community access that offers efficient and attractive transportation options for the citizens of the Macatawa area. The Board also proposed the key values of integrity, competence, trust, knowledge, community and accountability. A motion was made by Baumann and supported by VandeVusse to adopt the mission statement, the vision statement and the key values. Motion carried unanimously. The Board will continue its work on developing an action plan for key strategies at future meetings.

08.05.4e

Bus Stop Lease Agreement

LeFebre presented a bus stop lease agreement to the Board for use of the bus stop at Barnes and Noble. The attorney drafted the agreement and it is similar to other bus stop lease agreements. A motion was made by Bulthuis and supported by Baumann to approve the bus stop lease agreement and authorize the Board Chair and Board Secretary to sign the agreement on behalf of the Board. Motion carried unanimously.

08.05.5

Michigan Transit Pool:

LeFebre gave the Board a presentation on the Michigan Transit Pool.

08.05.6

Election of Chair:

Nancy Burkitt explained that her work commitments have increased and she will not be seeking reappointment to the Board. Since she is the Chair, there is a need to appoint a new Chair at next months Board meeting.

08.05.7

Other Business:

08.05.7a

MiDeal

LeFebre reported that MAX has joined MiDeal at an annual cost of \$180. This will allow the Authority to take advantage of many State bid contracts.

08.05.7b

Insurance

Vagle informed the Board that under the City of Holland's property insurance there is a \$100,000 deductible. The MAX Board is relatively new and Vagle does not recommend the Board taking this kind of financial risk. Insurance has been obtained for the contents of the building with a \$5,000 deductible for and annual cost of \$1,000.

08.05.8

Adjournment:

A motion was made by Bazuin and supported by Bulthuis to adjourn the meeting. Motion carried unanimously.