



**MAX Transportation Authority Board Meeting Agenda  
Monday, March 23, 2009  
3:30 PM  
Padnos Transportation Center/  
MAX Administrative Offices Board Room  
171 Lincoln Ave., Ste. 20  
Holland, MI 49423**

- 1. Approval of the Board minutes: February 23, 2009 – Action**
- 2. Opportunity for Public Comment**
- 3. Marketing Committee:**
- 4. Executive Committee:**
  - a) Bus Replacement Plan**
  - b) Service Development and New Technology Grant Application – Action**
  - c) City of Zeeland Contract (unavailable at present) – Action**
  - d) ARRA Grant Application – Action**
  - e) Ridership Report – February, 2009– For Review Only**
  - f) Financial Report – February, 2009– For Review Only**
  - g) Expenditure Report – February, 2009 – For Review Only**
- 5. MAX Coordinator’s Report**
- 6. Other Business**
- 7. Adjournment**

**If you cannot attend the meeting, please contact Kathie VandenBand at (616) 928-2476.**

**Next meeting is April 27, 2009 at 3:30 pm at Padnos Transportation Center MAX Administrative Office Board Room.**



Macatawa Area Express Transportation  
Authority Meeting Minutes  
Monday, March 23, 2009

The Macatawa Area Express Transportation Authority met at 3:30 pm at the Padnos Transportation Center Board Room.

**Members Present:** Vice Chair Russ TeSlaa, Secretary/Treasurer Bob VandeVusse, Board Members Joe Baumann, Mike DeVries, Dave Fackler,

**Members Absent:** Chair Polly Diehl, Board Member Steve Bulthuis, Ex-Officio Al Dannenburg

**Staff Present:** Linda LeFebre, Tim Vagle, Sherri Betz, and Kathie VandenBand

**Others Present:** Jodi Syens, City of Holland Transportation Director, Kathryn Gillen, Disability Network/Lakeshore, Myron Kukla, The Grand Rapids Press

**09.03.1** **Minutes Approved:**

A motion was made by Baumann and supported by DeVries to approve the February 23, 2009 Board meeting minutes as written.

Motion carried unanimously.

**09.03.2** **Opportunity for Public Comment**

There was no public comment

**09.03.3** **Marketing Committee:**

Betz reviewed the March 2009 Marketing Updates Memo included in the Board Packet emphasizing the enthusiasm and helpfulness of the Zeeland City and Chamber.

**09.03.4** **Executive Committee:**

**09.03.4a** **Bus Replacement Plan**

LeFebre reviewed the current bus replacement plan through Fiscal Year 2011 and projected replacement through 2016.

**09.03.4b** **Service Development and New Technology Grant Application**

A motion was made by DeVries and supported by Fackler to submit to MDOT the FY 2010 SDNT Grant Application. This application will provide \$67,000 in Federal and State funding to create a paper directory listing Ottawa County transit providers and to coordinate with other transit agencies.

Motion carried unanimously.

**09.03.4c**

City of Zeeland Contract

A Transportation Services Agreement between the Macatawa Area Transportation Authority and the City of Zeeland to provide, manage, operate and administer a public transportation system on behalf of the City of Zeeland was reviewed by the Board. In the Agreement under “Terms” “Termination of Agreement” Section B, the contract states 12% of net operating reserves and net bus replacement reserves be distributed to the City of Zeeland upon termination of services in the City of Zeeland.

A motion was made by Baumann and supported by VandeVusse to accept the contract between the MAX Authority and the City of Zeeland subject to the clarification of the 12% distribution and for the Board Chair and Board Secretary to execute the contract on behalf of the Board.

Motion carried unanimously.

**09.03.4d**

ARRA Grant Application

Prior to submitting the American Recovery and Reinvestment Grant Application, the purpose of the investment of funds and the rationale for the investment must be made known to the FTA. Using the guidance in the Federal Register released in March 2009, the Executive Committee chose these purposes and these rationales:

Purposes

- 1) To assist those affected negatively by the recession
- 2) To invest in transportation infrastructure which will provide long term economic benefits
- 3) To stabilize State and Local government budgets in order to minimize reductions in essential services and counterproductive State and Local tax increases

Rationales

- 1) Project is ready to go (all applicable Federal requirements are met)
- 2) Project could not have been implemented without supplemental funding
- 3) Project provides equipment or facilities to increase transit ridership

A motion was made by DeVries and supported by VandeVusse to authorize the City of Holland’s Finance Director to certify to the FTA on behalf of the Board the Purposes and Rationales chosen by the Executive Committee

Motion carried unanimously.

**09.03.4e**

Ridership Report –January, 2009

There was no discussion

**09.03.4f**

Financial Report –January, 2009

There was no discussion

**09.03.4g**

Expenditure Report –January, 2009

There was no discussion

**09.03.5**  
**09.03.5a**

**MAX Coordinator's Report:**

LeFebre informed the Board the specifications for the biodiesel pilot program has been approved by the City of Holland, the Board of Public Works and Holland Public Schools.

**09.03.6**

**Other Business:**

There was no other business to report

**09.03.7**

**Adjournment:**

A motion was made by DeVries and supported by Baumann to adjourn.

Motion carried unanimously.