



MAX Transportation Authority Board Meeting Agenda

*****MONDAY, MAY 18, 2009*****

3:30 PM

**Padnos Transportation Center/
MAX Administrative Offices Board Room**

171 Lincoln Ave., Ste. 20

Holland, MI 49423

- 1. Approval of the Board minutes: April 27, 2009**
- 2. Opportunity for Public Comment**
- 3. Marketing Committee:**
- 4. Executive Committee:**
 - a) Millage Levy – Action**
 - b) Approval of FY 2010 UPWP – Action**
 - c) Award of bid for Service Vehicle – Action**
 - d) Ridership Report – April, 2009– For Review Only**
 - e) Financial Report – April, 2009 – For Review Only**
 - f) Expenditure Report – April, 2009 – For Review Only**
- 5. MAX Coordinator's Report**
- 6. Other Business**
- 7. Adjournment**

NOTE: After the Board meeting, Brenda VanderMeulen will lead the Board in a study session.

If you cannot attend the meeting, please contact Kathie VandenBand at (616) 928-2476.

Next meeting is June 22, 2009 at 3:30 pm at the Padnos Transportation Center MAX Administrative Office Board Room



**Macatawa Area Express Transportation
Authority Meeting Minutes
Monday, May 19, 2009**

The Macatawa Area Express Transportation Authority met at 3:30 pm at the Padnos Transportation Center Board Room.

Members Present: Vice Chair Russ TeSlaa, Secretary/Treasurer Bob VandeVusse, Board Members Steve Bulthuis, Mike DeVries, Dave Fackler, Ex-Officio Al Dannenburg

Members Absent: Chair Polly Diehl, Board Member Joe Baumann

Staff Present: Linda LeFebre, Tim Vagle, Jodi Syens, Sherri Betz, and Kathie VandenBand

Others Present: Kathryn Gillen, Disability Network/Lakeshore, Myron Kukla, The Grand Rapids Press, Dean Peterson, MDOT

09.05.1 **Minutes Approved:**
A motion was made by Bulthuis and supported by Fackler to approve the April 27, 2009 Board meeting minutes as written.

Motion carried unanimously.

09.04.2 **Opportunity for Public Comment**
There was no public comment

09.05.3 **Marketing Committee:**
09.05.3a **Summer Fun Pass Promotion**
Betz reported the Summer Fun Pass Promotion has been launched with a news release and will be advertised through various forms of media. Thirteen local businesses are partnering with MAX as passport sponsors with special discounts or deals. To make parents comfortable with their children's Summer Fun Pass purchase, four free one-way adult tickets will be offered with each Fun Pass sold.

09.05.4 **Executive Committee:**
09.05.4a **Millage Levy**
A motion was made by VandeVusse and supported by TeSlaa to levy a .35 of a mil for the current budget year and for the Board Chair/Vice Chair and Board Secretary to sign Form L-4029 required by Ottawa and Allegan Counties to levy the .35 of a mil.

Motion carried unanimously.

09.05.4b

2010 UPWP

A motion was made by Bulthuis and supported by VandeVusse to approve the transit portion of the Unified Planning Work Program including Special Services Planning, Community Information and Education, Website Development and Mobility Management for inclusion in the MACC's Annual Unified Planning Work Program.

Motion carried unanimously.

09.05.4c

Award of Bid for Service Vehicle

One bid for a MAX Service Vehicle was received from RE Barber Ford in Holland, MI to provide a 2010 Ford Fusion Hybrid in the amount of \$27,548 which includes title and registration fees. Evaluation of the Ford Fusion shows that the vehicle meets the specifications listed in the RFP. Delivery time is 8 – 20 weeks.

A motion was made by DeVries and supported by Fackler to award the bid to RE Barber Ford in the amount of \$27,548.

Motion carried unanimously.

09.05.4d

Ridership Report – March, 2009

There was no discussion

09.05.4e

Financial Report – March, 2009

There was no discussion

09.05.4f

Expenditure Report – March, 2009

There was no discussion

09.04.6

MAX Coordinator's Report:

LeFebre reported the refinishing of the depot exterior wood is nearly finished and the restoration of the steel beams will be soon be started.

09.04.7

Other Business:

There was no other business to report.

09.04.8

Adjournment:

A motion was made by Fackler and supported by DeVries to adjourn.

Motion carried unanimously.