



MAX Transportation Authority Board Meeting Agenda

Monday, February 22, 2010

3:30 PM

**Padnos Transportation Center/
MAX Administrative Offices Board Room
171 Lincoln Ave., Ste. 20
Holland, MI 49423**

- 1. Approval of the Board minutes: January 25, 2010 – Action**
- 2. Opportunity for Public Comment**
- 3. FY 2009 Audit Presentation**
- 4. Marketing Committee:**
 - a) Fixed Route Free Rides on Earth Day, April 22, 2010 – Action**
- 5. Executive Committee:**
 - a) Employee Manual – Action**
 - b) FTA Livability Grant Application – Action**
 - c) Minutes of the February 2, 2010 Local Advisory Council Meeting-Information**
 - d) Ridership Report – January, 2010– For Review Only**
 - e) Financial Report – January, 2010 – For Review Only**
 - f) Expenditure Reports – January, 2010 – For Review Only**
- 6. MAX Coordinator’s Report**
- 7. Other Business**
- 8. Adjournment**

If you cannot attend the meeting, please contact Kathie VandenBand at (616) 928-2476.

Next meeting is Monday, March 22, 2010 at 3:30 pm at the Padnos Transportation Center MAX Administrative Office Board Room



**Macatawa Area Express Transportation
Authority Meeting Minutes
Monday, February 22, 2010**

The Macatawa Area Express Transportation Authority met at 3:30 pm at the Padnos Transportation Center Board Room.

Members Present: Vice Chair Russ TeSlaa, Board Members, Joe Baumann, Steve Bulthuis, Dave Fackler, Youth Representative on Board, Laurel Ackerman

Members Absent: Chair Polly Diehl, Board Members Mike DeVries, Ex-Officio Al Dannenburg

Staff Present: Linda LeFebre, Sherri Betz, Jodi Syens, Tim Vagle, Michelle Price, Kathie VandenBand

Others Present: Steven Blann, Rehmann Robson, Katherine Gillen, Disability Network/Lakeshore, Katie Driesenga, General Manager, MV Transportation Myron Kukla, Grand Rapids Press

10.02.1 **Minutes Approved:**
A motion was made by Baumann and supported by Bulthuis to approve the January 25, 2009 Board meeting minutes as written.

Motion carried unanimously.

10.02.2 **Opportunity for Public Comment:**
There was no public comment

10.02.3 **FY2009 Audit Presentation**
Blann reviewed the FY 2009 Audit done by Rehmann Robson.

A motion was made by Baumann and supported by Fackler to accept the audit as presented.

Motion carried unanimously

10.02.4 **Marketing Committee:**
10.02.4a *Fixed Route Free Rides on Earth Day, April 22, 2010*
A motion was made by Fackler and supported by Baumann to offer free rides on the fixed routes only on Earth Day, April 22, 2010.

Motion carried unanimously.

10.02.5
10.01.5a

Executive Committee:

Employee Manual

After review of the changes made to the Employee Manual as suggested at the previous MAX Board Meeting, a motion was made by Baumann and supported by Bulthuis to accept the Employee Manual as written.

Motion carried unanimously.

10.02.5b

FTA Livability Grant Application

An application in the amount of \$196,000 for the FTA's Section 5309 Bus and Bus Facilities Livability Initiative Program Grants, due February 8, 2010, was prepared and submitted by staff for improvements to be made to the Padnos Transportation Center.

A motion was made by Baumann and supported by Bulthuis to approve the application as written.

Motion carried unanimously

10.02.5c

Minutes of the February 2, 2010 Local Advisory Council Meeting

There was no discussion.

10.02.5d

Ridership Report – January, 2010

There was no discussion

10.02.5e

Financial Report – January, 2010

There was no discussion

10.02.5f

Expenditure Report – January, 2010

There was no discussion

10.02.6

MAX Coordinator's Report:

10.02.6a

MPTA Legislative Conference

The 2010 MPTA Annual Legislative Conference was attended this year by the MAX Coordinator LeFebre and the MAX Marketing and Customer Service Manager Betz.

They met with Holland's elected Officials and shared information about MAX

10.02.6b

New Board Member

City of Holland Councilman Mike Trethewey will be joining the MAX Board replacing VandeVusse..

10.02.7

Other Business:

There was no other business for discussion.

10.02.8

Adjournment:

A motion was made by Fackler and supported by Bulthuis to adjourn the meeting.

Motion carried unanimously.