



MAX Transportation Authority Board Meeting Agenda

Monday, August 23, 2010

3:30 PM

**Padnos Transportation Center/
MAX Administrative Offices Board Room
171 Lincoln Ave., Ste. 20
Holland, MI 49423**

- 1. Approval of the Board minutes: July 26, 2010 – Action**
- 2. Opportunity for Public Comment**
- 3. Presentation on Site Selection for Operations Facility (Information provided at meeting.)**
- 4. Marketing Committee:**
- 5. Executive Committee:**
 - a) Public Hearing regarding FY 2010-2011 Budget – Action**
 - b) Adoption of FY 2011 Budget – Action**
 - c) Retrofit of 29 Exterior Lights – Action**
 - d) Ridership Report for July, 2010 – For Review Only**
 - e) Financial Report – July, 2010 – For Review Only**
 - f) Expenditure Reports – July, 2010 – For Review Only**
 - g) LAC Meeting Minutes- August 3, 2010-For Review Only**
- 6. MAX Director's Report:**
- 7. Other Business**
- 8. Adjournment**

If you cannot attend the meeting, please contact Lovina Shepler at (616) 928-2489.

Next meeting is Monday, September 27, 2010 at 3:30 pm at the Padnos Transportation Center MAX Administrative Office Board Room.



PROPOSED
Macatawa Area Express Transportation
Authority Meeting Minutes
Monday, August 23, 2010

The Macatawa Area Express Transportation Authority met at 3:30 pm at the Padnos Transportation Center Board Room.

Members Present: Chair Polly Diehl, Vice Chair Russ TeSlaa, Secretary/Treasurer Joe Baumann, Ex-Officio Al Dannenburg, Board Members, Steve Bulthuis, Dave Fackler, Mike Trethewey, Mike DeVries, Youth Representative on Board, Laurel Ackerman

Members Absent:

Staff Present: Linda LeFebre, Sherri Betz, Jodi Syens, Lovina Shepler, Katie Driesenga, Tim Vagle, Charlie Veldhoff

Others Present: Myron Kukla, the Grand Rapids Press, Steve Metzger, DLZ, Mike Vernich, DLZ

10.08.1

Minutes Approved:

A motion was made by Bulthuis and supported by TeSlaa to approve the July 26, 2010 Board meeting minutes as written.

Motion carried unanimously.

10.08.2

Opportunity for Public Comment:

There was no discussion.

10.08.3

Presentation on Site Selection for Operations Facility

Vernich, DLZ Project Manager, presented to the Board six sites of consideration for the new MAX Operations Facility. Recommendation was made to move forward with the acquisition of the site on Greenway Drive-lot A. After discussion, the Board requested that DLZ further investigate usage of the current MAX site on 24th Street with inclusion of the City Parks and Cemeteries building and lot and the possible mitigation of easements on the Wyngarden Way site. Syens was asked and agreed to be the contact to provide DLZ with necessary information about the two properties.

10.08.4

Marketing Committee:

Betz announced that the Marketing Committee is developing a communications plan to educate the public on the millage expiring November 2011 and requested recommendations of persons who would be willing to act as an advocate on MAX's behalf.

Betz announced new office hours effective September 7, 2010. The new hours will be 6 a.m. – 5 p.m. weekdays and 7 a.m. – Noon Saturdays.

10.08.5
10.08.5a

Executive Committee:
Public Hearing regarding FY 2010-2011 Budget
Diehl opened the public hearing.

There was no discussion.

Diehl closed the public hearing.

10.08.5b

Adoption of the FY2011 Budget
A motion was made by TeSlaa and supported by Fackler to accept the FY2011 Budget as proposed.

Motion carried unanimously.

10.08.5c

Retrofit of 29 Exterior Lights
MAX currently has a total of 29 acorn style lights in both the depot lot and adjacent parking area. In April 2010, the City of Holland sent out an invitation to bid for the retrofit of these acorn style lights in the downtown area with a 70 watt LED bulb instead of the current 175 watt metal halide bulbs, reducing the use of electricity by 2/3 and reducing the replacement time by 14.5 years. The City received and reviewed three responses to their invitation and chose the lowest bidder, Robert C. Shaver Co. The City offered MAX the opportunity to retrofit the 29 acorn style lights in the depot lot and the adjacent parking area at a cost of \$12,731.

A motion was made by Baumann and supported by Bulthuis to use existing grant funds (80% Federal and 20% State) to retrofit the 29 acorn style lights from the metal halide bulbs to the LED bulbs.

Motion carried unanimously.

10.08.5d

Ridership Report – July, 2010
There was no discussion.

10.08.5e

Financial Report – July, 2010
There was no discussion.

10.08.5f

Expenditure Reports – July, 2010
There was no discussion.

10.08.5g

LAC Meeting Minutes – August 3, 2010
There was no discussion.

10.08.6

MAX Director's Report:
LeFebre informed the Board that the employees petitioned for dissolution of the Union. A vote is scheduled for September 15, 2010.

LeFebre reported that she and Betz attended the MPTA annual meeting at Shanty Creek Resort in Bellaire, Michigan.

LeFebre invited the Board to attend the employee family picnic on September 12 at 1 p.m. at Tunnel Park. MV employees have participated in the picnic for several years but this will be the first for all Authority employees.

10.08.7

Other Business:

Request was made for the Executive Committee to review MAX's contract with the City of Zeeland.

Bulthuis requested future agendas from the Operations Committee meetings be submitted to Board members.

10.08.8

Adjournment:

A motion was made by TeSlaa and supported by Baumann to adjourn the meeting.

Motion carried unanimously.