The Macatawa Area Express Transportation Authority met at 3:00 pm in the Greenway Operations Center.

**Members Present:** Vice-Chair Joe Baumann, and Secretary/Treasurer Steve Bulthuis; Board Members, Mike Trethewey, Abby Klomparens, Kevin Klynstra, and James Gerard

**Members Absent:** Chair Russ TeSlaa, David Fackler, Lucia Rios, and Caleb Ackerman

**Staff Present:** Linda LeFebre, Beth Higgs, and Barbara Sonnerville

**Others Present:** Angela Schut, Ruby Hamacher, Greg Groen, Tim Vagle, Michelle McKellips, and Krystal Benson

2.18.1 **Approval of the January 23, 2018 Board Meeting Minutes**

A motion was made by Bulthuis and supported by Trethewey to approve the January 23, 2018 board meeting minutes. Motion carried unanimously.

2.18.2 **Public Comment**

Angela Schut, with Employment Solutions, Ruby Hamacher with Haworth, and Greg Groen with Holland Rescue Mission attended the board meeting to request MAX extend their normal hours of operation to begin at 5:00 am. This would help those passengers who are facing the hardship of finding reliable transportation for getting to work by 6:00 am when many 1st shift jobs begin.

A motion was made by Trethewey and supported by Klomparens to take the information provided, to the MAX Executive Committee for review. Motion carried unanimously.

2.18.3 **Presentation of Fiscal Year 2017 Audit**

Krystal Benson with the independent auditors, Rehmann, gave a brief ten-minute presentation of the FY2017 Audit results. MAX received a clean/unqualified opinion and the auditors didn’t find anything that needed to be corrected. A motion was made by Trethewey and supported by Bulthuis to approve the FY 2017 Audit Report. Motion carried unanimously.
2.18.4a **Marketing Committee**
Higgs reported that due to overwhelming response to the Senior Training Class at Evergreen Commons in October, MAX has been asked to hold another class on April 19th. MAX has also been invited by the Living Sustainability Along the Lakeshore, to join them and other community businesses at their Transportation Event held at the Herrick Library on Friday, May 18th.

MAX and Tulip Time Organization worked together and decided to add a 2nd shuttle route to the downtown area. Adding the Civic Center, Evergreen Commons, and 13ths St & Central Ave.

2.18.5 **Executive Committee**

2.18.5a **Investment Report**
The MAX cash and investment portfolio status report was presented for informational purposes.

2.18.5b **Ridership Reports for January 2018**
There was no discussion.

2.18.5c **Financial Reports for January 2018**
There was no discussion.

2.18.5d **Expenditure Reports for January 2018**
There was no discussion.

2.18.6 **MAX Director’s Report**
LeFebre attended the Zeeland Township board meeting on 2/6/18 to discuss the proposed new route which will include Zeeland Hospital. The proposal will be up for a vote sometime in March.
LeFebre and Higgs will be attending the MPTA 2018 Mid-Year Legislative Training Conference on March 15th in Lansing.

2.18.7 **Adjournment**
A motion was made by Trethewey and supported by Bulthuis to adjourn the meeting. Motion carried unanimously.