DATE: TUESDAY, OCTOBER 2, 2018  
LOCATION: 171 LINCOLN AVE, SUITE 20, PADNOS CONFERENCE ROOM  
TIME START: 4:00 PM  
MEMBERS PRESENT: ELIZABETH SCHULTZ (CHAIR), KEN DEUR, TOM HEERINGA  
MEMBERS ABSENT: YEW MENG KOH  
MAX STAFF PRESENT: BRIAN VANDER HULST, SHELBY PEDERSEN, NATHAN DREYER  
GUEST(S): KRISTIN MYERS FROM DISABILITY NETWORK

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<tr>
<th>AGENDA:</th>
<th>NOTES/MINUTES:</th>
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<tr>
<td>1. WELCOME AND INTRODUCTIONS -</td>
<td>BRIAN WELCOMED EVERYONE THIS MONTH, AND EVERYONE INTRODUCED THEMSELVES FOR OUR GUEST.</td>
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<td>2. APPROVAL OF SEPTEMBER 4, 2018 MINUTES</td>
<td>THE MINUTES OF SEPTEMBER 4, 2018 WERE APPROVED AS PRESENTED.</td>
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<td>3. NEW ROUTE 11 IS RUNNING</td>
<td>WITH 2 DAYS LEFT TO REPORT, ROUTE 11 HAD 168 PASSENGERS IN SEPTEMBER!</td>
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<td>4. FY 2018 RIDERSHIP REPORT</td>
<td>THE YEAR END TOTAL IS NEARLY READY, BUT WITH JUST A COUPLE DAYS LEFT, THE PASSENGER COUNT IS AT 427,950 PASSENGERS.</td>
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| 5. MARKETING REPORT - SHELBY | 1. MARKETING WILL BE HOLDING A HALLOWEEN COSTUME COMPETITION FOR THE PASSENGERS ON HALLOWEEN THIS YEAR. IT WILL BE A FAMILY FRIENDLY COMPETITION, WITH PRIZES FOR THE WINNER WHOSE NAME IS DRAWN.  
2. ON SATURDAY, SEPTEMBER 29, THE TROLLEY WAS TAKEN TO BENJAMIN'S HOPE FOR THEIR HARVEST FESTIVAL FOR ALL TO SEE. WE ALSO HAD PROPS FOR A PHOTO BOOTH. EVERYONE HAD A GOOD TIME, AND WE HOPE TO BE ABLE TO DO THIS AGAIN NEXT YEAR! |
| 6. DRIVER UPDATE – NATE AND BRIAN | 1. CURRENTLY, THERE IS ONE PERSON IN TRAINING AND SHOULD BE DRIVING WITH A MENTOR AROUND THE END OF THIS MONTH.  
2. ONE INDIVIDUAL JUST GAVE HIS 2 WEEK NOTICE TO HIS EMPLOYER. AND SHOULD BE STARTING HIS TRAINING HERE IN ABOUT 2 WEEKS.  
3. BRIAN GAVE A PRESENTATION AS TO WHY WE ARE SHORT OF DRIVERS. |
| 7. SAFETY UPDATE / CONCERNS - NATHAN | 1. SAFETY MEETINGS ARE TO BE HELD THIS THURSDAY AND FRIDAY. TOPICS TO BE DISCUSSED ARE THE PROPER USE OF THE Q STRAINT SYSTEM, AND THE PROPER WAY TO USE SEATBELTS FOR THOSE IN MOBILITY DEVICES.  
2. ALSO DISCUSSED WAS SERVICE ANIMALS. A SERVICE ANIMAL MUST DO A PARTICULAR SERVICE FOR THE INDIVIDUAL, NOT JUST PROVIDE COMFORT. WE ARE ONLY ALLOWED TO ASK THE PASSENGER IF THAT IS |
8. ROAD CONSTRUCT. UPDATE - NATHAN

1. LAKEWOOD AND 120TH IS CLOSED AGAIN, AND ROUTE 4 SHOULD BE ABLE TO GET BACK UP AND RUNNING SOON. LAKEWOOD AVE WILL HAVE CONSTRUCTION FOR A FEW MORE WEEKS TILL THE FULL PROJECT IS COMPLETE.
2. 9TH STREET IN FRONT OF PILLAR CHURCH HAS THE RIGHT LANE CLOSED, SO THAT STOP IS CURRENTLY CLOSED ON BOTH ROUTE 2 AND 3.
3. 8TH STREET BETWEEN RIVER AND PINE WILL BE CLOSED FOR SEVERAL WEEKS. THIS DOES NOT AFFECT ANY STOPS, BUT WILL AFFECT DR SLIGHTLY.
4. LINCOLN STREET BETWEEN US-31 AND 32ND STREET SHOULD BE FINISHED SOON. THEY HAVE ROUGH GRAVEL LAID AND ARE NEARLY READY FOR ASPHALT.
5. THE JAMES STREET PROJECT FROM US-31 TO CHICAGO DRIVE IS STARTING UP AGAIN FOLLOWING THE EQUIPMENT OPERATORS STRIKE.

9. BUS SHELTER UPDATE

1. THE FAMILY FAKE STOP ON 144TH N. OF BUTTERNUT NOW HAS AN ASPHALT SHOULDER FOR THE BUSES TO PULL OVER ON THANKS TO THE OCRC.
2. TALKS ARE UNDERWAY FOR SHELTERS AT FAMILY FAKE NORTH SIDE, GREENBRIAR ON WAVERLY, AND WHISPERSING PINES/TRADITIONS BUS STOPS. THIS IS ONLY TO GET APPROVAL TO PROCEED, AND DOES NOT MEAN THERE ARE SHELTERS GOING UP ANYTIME SOON AT THESE LOCATIONS.

10. AUTHORITY BOARD UPDATE

1. FY 2018 YEAR END BUDGET AMENDMENTS WERE APPROVED
2. FY 2019 PROPOSED BUDGET WAS APPROVED
3. ANNUAL TAM PLAN AND PERFORMANCE TARGETS WERE ALSO APPROVED AS PRESENTED.

11. DIRECTOR UPDATE

THE THREE FINALISTS FOR THE EXECUTIVE DIRECTOR’S POSITION ARE JAMES KOENS, ELISA HOEKWATER AND BETH HIGGS. STAFF WAS INVITED TO MEET THEM ON 9/27/18. A JOB OFFER SHOULD BE SENT SOON TO THE BEST CANDIDATE.

12. ANYTHING NEW?

A QUESTION AND DISCUSSION WAS BROUGHT UP AS TO THE ALTERNATIVE SCHOOL ON WAVERLY NEAR THE "Y" BY HAWORTH ASKING IF THERE COULD BE A BUS STOP THERE. IT WAS SAID THAT A DEMAND RESPONSE BUS CAN GO THERE, BUT THE NEAREST BUS STOP IS AT 48TH W OF WAVERLY.

13. NEXT MEETING

THE NEXT MEETING WILL BE ON TUESDAY, NOVEMBER 6, 2018 ON ELECTION DAY!

x

DATE: 10-8-18

ELIZABETH SCHULTZ - LAC CHAIR
2018 LAC MEETING SCHEDULE MEET AT 171 LINCOLN AVE (DEPOT) CONFERENCE ROOM

SEPTEMBER 2018 – TUESDAY, SEPTEMBER 4, 2018 @4PM

OCTOBER 2018 – TUESDAY, OCTOBER 3, 2018 @4PM

NOVEMBER 2018 - TUESDAY, NOVEMBER 6, 2018 @4PM

DECEMBER 2018 - TUESDAY, DECEMBER 4, 2018 @4PM

2018 BOARD AUTHORITY MEETING SCHEDULE (MEET AT SAME LOCATION AS LAC)

SEPTEMBER 2018 – MONDAY, SEPTEMBER 24, 2018

OCTOBER 2018 - MONDAY, OCTOBER 22, 2018

NOVEMBER 2018 - MONDAY, NOVEMBER 26, 2017