### MACATAWA AREA EXPRESS TRANSPORTATION AUTHORITY

### LOCAL ADVISORY COUNCIL MEETING

**DATE:** TUESDAY, JUNE 11, 2019  
**LOCATION:** 171 LINCOLN AVE, SUITE 20, PADNOS CONFERENCE ROOM  
**TIME START:** 4:00 PM  
**MEMBERS PRESENT:** KEN DEUR AND MARTHA ZAHN  
**MEMBERS ABSENT:** ELIZABETH SCHULTZ (CHAIR), YEW MENG-KOH, BRIAN VANDER HULST  
**MAX STAFF PRESENT:** ELISA HOEKWATER, SHELBY PEDERSEN, NATHAN DREYER  
**GUEST(S):**

### AGENDA:

<table>
<thead>
<tr>
<th>1. WELCOME AND INTRODUCTIONS -</th>
<th>SHELBY OPENED THE MEETING AND WELCOMED THOSE IN ATTENDANCE</th>
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<tbody>
<tr>
<td>1. APPROVAL OF MAY 7, 2019 MINUTES</td>
<td>THE MINUTES OF THE MAY 7, 2019 WERE APPROVED AS PRESENTED</td>
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<td>2. TULIP TIME REPORT</td>
<td>THE NUMBERS OF VISITORS TO THE HOLLAND AREA DURING TULIP TIME THIS YEAR REACHED OVER 500,000 PEOPLE AND RIDERSHIP OF THE DOWNTOWN HOLLAND PARK &amp; RIDE SHUTTLE REACHED A NEW HIGH THIS YEAR. WHILE THE TOTAL NUMBER OF RIDERS WAS IMPRESSIVE LAST YEAR AT 5,355, THIS YEAR THE FOUR MAX SHUTTLES PROVIDED 7,240 RIDES. A NEW IDEA IMPLEMENTED THIS YEAR INCLUDED HAVING THE SCHOOL BUSES THAT NORMALLY ONLY SERVICED WINDMILL ISLAND, JOIN THE PARK &amp; RIDE SHUTTLES IN HOPES THAT MORE VISITORS WOULD PARK OUTSIDE THE DOWNTOWN AREA. THE IDEA WAS A GREAT SUCCESS AND THE NUMBER OF TOTAL RIDES GIVEN ON THE PARK &amp; RIDE VEHICLES DURING THE WEEK OF TULIP TIME TOPPED 17,448!</td>
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<td>3. RIDERSHIP REPORT</td>
<td>THE TOTAL RIDERSHIP THRU MAY IS 280,471 ROUTE 11 HAD 225 PASSENGERS FOR THE MONTH OF MAY.</td>
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<td>4. MARKETING REPORT - SHELBY</td>
<td>GREEN COMMUTE WEEK LOGGED 16,697.57 MILES THAT WERE GREEN COMMUTED, PREVENTING 14,871.98 LBS. OF CO2 FROM THE AIR. INDIVIDUALS COULD GREEN COMMUTE DURING THIS WEEK EITHER BY BUS, WALKING, CARPOOLS, BIKING, TELECOMMUTING, ETC.</td>
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<td>5. AUTHORITY BOARD REPORT- ELISA</td>
<td>• THEY HAVE RECEIVED MANY REQUESTS TO EXPAND SERVICE SUCH AS, PARKS DEPT. REQUEST FOR A POOL ROUTE TO BOUWS POOL AND ALSO HOLLAND PUBLIC SCHOOLS REQUESTING FOR SERVICE FOR FALL STUDENTS. MAX HAS REQUESTED MORE FUNDING TO OPERATE A LARGER SERVICE AREA</td>
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A new budget has been proposed that would cut transit funding would ultimately affect passenger fares to recover the cut in funds. The increase in fares is unknown at this point. We are working to reach out to the community to inform them of how they can help by reaching out to local legislators to have them advocate for the funding to stay the same.

6. DRIVER REPORT – NATHAN OR MATT

The two drivers in training are set to take their test within the next week, we are expecting to have two licensed drivers by next week time.

7. ROAD CONSTRUCTION REPORT

There are currently detours on route 1, 5, 9, and 10 and those are expected to finish end of June and mid July. More projects will start soon after.

8. SAFETY/CONCERNS

This month’s safety meeting will focus on Q-straints, proper hook-ups, handling wheelchairs and walkers. Asking wheelchair passengers if they would like the seatbelt will also be pushed again.

9. BUS UPDATE

Bids were opened and verbally awarded for 4 new busses Holland Bus and Motorcoach. The contracts are being drawn up by our lawyer for signatures for both parties. Once approved, it is about 6 months for production.

Brian and Kurt the mechanic attended a prebuild meeting with Gillig for 5 busses that are on order. Production is scheduled to begin November 25, with an expected ship date to begin about 8 days later. A couple changes were proposed, mostly for safety: An extra set of yellow lights that will tie in with the rear turn signals for added visibility, and an additional stop request light making it easier for the drivers to see without taking their eyes off the road. There are some other minor changes as well. Total changes are only about $300 additional, making the total per bus of $411,818.00.

10. ROUTE CHANGES UPDATE

A. ROUTE 7 UPDATE - ROUTE 7 CHANGES ARE SLATED TO BEGIN ON AUGUST 1ST

11. BUS SHELTER UPDATE

Plans have been submitted to the property owners for approval as well as lease agreements for new shelters to be located at Greenbriar apartments, and family fare north on butternut drive. See attached plans.

12. ANYTHING NEW?

- During Tulip time it was suggested to have more police present at the Pulse as individuals were approached multiple times while transferring busses for money.
- A request to look at the design of the bus windows to decrease the block in view was suggested. It was stated that riding the
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<th>BUS WOULD BE MORE ENJOYABLE IF THEY COULD SEE OUTSIDE THE WINDOWS ON THEIR RIDE.</th>
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<td>13. NEXT MEETING</td>
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X _____ELIZABETH E. SCHULTZ________________________ DATE: __________7-29-19________________________

ELIZABETH SCHULTZ, LAC CHAIR

**2019 LAC MEETING SCHEDULE MEET AT 171 LINCOLN AVE (DEPOT) CONFERENCE ROOM**

**MAY 2019 – TUESDAY, APRIL 2, 2019 @ 4:00 PM**

**JUNE 2019 – TUESDAY, JUNE 11, 2019 @ 4:00 PM (NOTE DATE CHANGE)**

**JULY 2019 – TUESDAY, JULY 2, 2019 @ 4:00 PM**

**AUGUST 2019 – TUESDAY, AUGUST 6, 2019 @ 4:00 PM**

**SEPTEMBER 2019 – TUESDAY SEPTEMBER 3, 2019 @ 4:00 PM**

**OCTOBER 2019 - TUESDAY, OCTOBER 1, 2019 @4:00 PM**

**NOVEMBER 2019 - TUESDAY, NOVEMBER 5, 2019 @4:00 PM**

**DECEMBER 2019 - TUESDAY, DECEMBER 2, 2010 @4:00 PM**

**2019 BOARD AUTHORITY MEETING SCHEDULE (MEET AT SAME LOCATION AS LAC)**

**APRIL 2019 – MONDAY, APRIL 22, 2019 @ 3:30 PM**

**MAY 2019 – MONDAY, MAY 20, 2019 @ 3:30 PM**

**JUNE 2019 – MONDAY, JUNE 24, 2019 @ 3:30 PM**

**JULY 2019 – MONDAY JULY 22, 2019 @ 3:30 PM**

**AUGUST 2019 – MONDAY AUGUST 26, 2019 @ 3:30 PM**

**SEPTEMBER 2019 - MONDAY, SEPTEMBER 23, 2019**

**OCTOBER 2019 - MONDAY, OCTOBER 28, 2019**
GREENBRIAR SITE PLAN